



DOUGLAS COUNTY SHERIFF'S OFFICE COMMUNITY RELATIONS UNIT

NEIGHBORHOOD WATCH PROGRAM

The Block Captain Responsibilities

Thank you for your interest in the Neighborhood Watch Program. The Douglas County Sheriff's Office takes the safety of the community very serious, but as you know, we cannot be everywhere all the time. This is why we depend on our community members to do their part to help keep their neighborhoods safe. You have taken the first step by calling us to set up a program in your community. To get the process started, there are a few things you need to do and know.

1. There needs to be a block captain that will be in charge of your section of the community.
2. That captain will need to organize about eight to ten families who are willing to participate from your block or section. The captain will then need to organize these families for the first meeting. This meeting will consist of a Community Resources Deputy talking to the group about the Neighborhood Watch program.
3. Please determine what would be the best date and time for your meeting. Call the Community Resources Unit at (303) 660-7544 and Deputy Michelle Rademacher, Deputy Mike Kirkland, or Deputy Ann Walton will schedule your event. We can provide you with a form that will serve as an invitation to your neighbors for the first meeting. This form will include the date, time, and address of the meeting location.
4. Your block is required to conduct two meetings or events a year. The first one this year will be with one of the Community Resources Deputies. The second will be at your discretion. Some suggestions for meetings topics and events are contained in your Neighborhood Watch Manual.
5. The block captains will need to provide their names, addresses, email addresses, and phone numbers (both home and work). The sheriff's office will use this information to maintain a confidential and current list of communities involved in the Neighborhood Watch program.
6. We will also provide crime statistics for your area and provide information about how you can access this information on an on-going basis.
7. After the initial meeting, you can ask each participating family to chip-in to purchase Neighborhood Watch signs. An 18x24 sign is \$24.00 (shipping is around \$10.00). The signs must be purchased through the Douglas County Sheriff's Office.

***OUR GOAL TOGETHER IS CRIME PREVENTION. LET'S BE PART
OF THE SOLUTION!!!***