

<b>DOUGLAS COUNTY SHERIFF'S OFFICE</b>		<b>Policy and Procedure</b>
<b>Specific Policies</b>		<b>P&amp;P-B-134</b>
<b>Gate Code Usage</b>		
Effective Date: 05-19-11	Approval: Sheriff	Number of Pages: 1
References:	Reevaluation Date: Annually or as needed	Standards:

**I. PURPOSE**

To provide members of the Douglas County Sheriff's Office with guidelines on the use of Gate Codes. Properties that are gated are generally private and have a right to privacy and are requesting the restriction of intrusion.

**II. POLICY**

It is the policy of the Douglas County Sheriff's Office to regulate the usage of gate codes by all members of the Sheriff's Office. Gate codes will be used for emergency situations, exigent circumstances, calls for service initiated by the property owner, alarms or if the property owner gives permission (this is implied if a call for service comes from the property owner or someone on the property or on behalf of the property owner i.e. alarm company). If you need to go into the gated property and you do not have the above you will need the appropriate legal authority to proceed.

Gate codes for private residences and businesses can not be used during non-emergent situations without permission.

A current list of gate codes will be kept in New World for dispatch and a copy of that list will be located on DCSO intranet in the District Book. This is kept in this location for security purposes.