### I. FACILITY
- **Facility Name:**
- **Street Address:**
- **City, State, Zip:**
- **Phone:**
- **Facility Primary Point of Contact (POC) Name:**
- **POC Phone:**
- **POC Email:**

### II. ASSESSOR
- **Assessor Name:**
- **Agency/Organization and Title:**
- **Phone:**
- **Email:**
- **Date Assessed:**
- **Time Assessed:**

### III. FLOORING
- **Best Option**
  - Concrete or Cement
  - Poured non-porous floor
  - Other non-porous floor (i.e., tile; something that can be disinfected with bleach)
- **Okay (with constant replacement, maintenance, upkeep, and/or sanitation)**
  - Dirt
  - Wood (i.e., gym floor)
  - Tar
  - Shavings
  - Plastic
  - Other
- **Poor (Not preferred; poor sanitation/disease control capabilities)**
  - Carpet
  - Other

Flooring Notes (Square footage, any needed modifications)

### IV. SPACE
#### ANIMAL NEEDS
- **Intake area**
- **Animal housing area**
  - #Rooms: # Sq. Ft.: 
- **Adequate space to separate species**
- **Adequate space for vet clinic (separate, quiet room with hot & cold water, exam table space)**
- **Vet clinic space can accommodate supplemental lighting (has electrical outlets)**
- **Space to bathe/clean animals**
- **Floor drains**
- **Sinks**
- **Space for Sanitation (to clean cages, bowls)**
- **Floor drains**
- **Sinks/large area for tubs**
- **Space for daily animal food storage**
- **Space for warehousing/donations**

#### STAFF/VOLUNTEER NEEDS
- **Bathrooms - #:**
- **Showers - #:**
- **Hand washing facilities**
- **Separate rest/rehab area**
- **Separate food prep/serving area**
- **Separate eating/break area**

### V. UTILITIES
#### WATER
- **Hot running water**
- **Cold running water**
- **Waste water/sewer drainage**
- **Potable water hose spigots (Hot/Cold, #Inside #Outside)**

#### POWER
- **Air conditioning**
- **Heat**
- **Fan or other airflow**
- **Electrical outlets - #:**
- **Access to breaker box/fuses**
- **Ability to turn off selected lighting**
- **Ability to dim lighting**
- **Generator on site**
- **Generator designated for site**
- **Facility pre-wired for generator**

### VI. WASTE
- **Portable bathrooms**
- **Outside space for portable bathrooms**
- **Trash cans (#Inside #Outside)**
- **Dumpster - #:**

### VII. ACCESS
- **Easy access and exit for staff**
- **Easy access and exit for public with animals**
- **Easy access and exit for animal transport vehicles**
- **Adequate parking (MINIMUM 20 spots)**
- **Ability for public to access building separately from staff (not required)**
- **Restrooms for public use away from animal sheltering space**
- **Large truck/trailer access**
- **Loading dock or bay**
- **Roll up or large doors for deliveries**
- **Handicap accessible**

### VIII. SECURITY
- **Ability to shut all doors with NO impacts to air flow**
- **Ability to lock all exterior doors**
- **Lockable supply room**

**Describe Security Considerations** - For safety of the public, staff, and animals. Describe type of security: number of security personnel that may be needed, overnight security measures, space at entry to manage crowd control, perimeter fencing or space to erect barriers, interior or exterior security lighting, etc.
# IX. ESTIMATED CAPACITY

<table>
<thead>
<tr>
<th>Large Crate/Dog Capacity:</th>
<th>Small Crate/Cat Capacity:</th>
</tr>
</thead>
<tbody>
<tr>
<td>(3x2.5 foot crates, not stacked, 12 inches apart, space for walking aisles between crates)</td>
<td>(1.5x1.25 foot crates, stacked 2 high, space for walking aisles between crates)</td>
</tr>
</tbody>
</table>

# X. POSSIBLE ANIMAL SHELTER TYPE

What type of animal shelter could this facility be? (You can select more than one option)

- [ ] Co-located Shelter—Human shelter and animal shelter are in separate buildings and are close by.
- [ ] Non-co-located Shelter—Animal shelter with no human shelter close by.
- [ ] Cohabitation Shelter—Humans and animals share the same building or shelter space.
  
  In shared space, is there the ability to have 8 foot spacing between family/pet groups:  
  - [ ] Yes  
  - [ ] No  
  - [ ] Unk/NA

# XI. FACILITY DESCRIPTION AND LAYOUT (DRAWING)